

MARION MILITARY INSTITUTE

DO NOT RELEASE DIRECTORY INFORMATION

STUDENTS SHOULD COMPLETE THIS FORM AND RETURN TO THE REGISTRAR WITHIN THE FIRST THREE WEEKS OF THE SEMESTER IF HE OR SHE WANTS DIRECTORY INFORMATION KEPT CONFIDENTIAL.

Marion Military Institute, under the authority of FERPA, has designated as directory information the following information:

- Name
- Address (campus, home, mailing, email)
- Telephone Numbers
- Class Level
- Previous Institutions Attended
- Awards
- Honors (including Dean’s List and President’s List)
- Degrees Conferred (including dates)
- Dates of Attendance
- Names of Parents
- Participation in Officially Recognized Activities and Sports (past and present)
- Physical Factors (e.g., height and weight of athletes)
- Date and Place of Birth

This form must be submitted in person to the Office of the Registrar located in the Administration Building on Wilkerson Drive. A non-disclosure request will remain effective until revoked or amended. As long as this hold is in place, directory information will not be made publicly available. *Please consider the consequences of withholding directory information. For example, the Institution will be unable to verify enrollment for insurance benefits or release degree verification for future job applications on students who have withheld their directory information.*

If you wish to restrict disclosure of directory information, please check the box below.

Withhold all directory information

Print Full Name: _____

Social Security Number: _____ **Date:** _____

Additional Comments: _____

For Use of the Office of the Registrar	
Processed By: _____	Date Processed: _____